



ASSOCIATION OF NOVA SCOTIA LAND SURVEYORS

Founded 1951

Suite 209, 800 Windmill Road, Dartmouth, Nova Scotia, B3B 1L1

TEL: (902) 469-7962 E-mail: admin@ansls.ca

COMPLAINT FORM

Before completing this form, please make sure you read the *Complaints Process Brochure* on the Association of NS Land Surveyors (ANSLS) Website.

Information – About you		
Salutation <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss		
Given Name(s)		Surname
Street		
City	Province	Postal code
Telephone (home)		(Other Phone)
Email	Are you a land surveyor?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Information – About the land surveyor you are complaining about		
Name of Land Surveyor		
The land surveyor about whom you are complaining will be sent a copy of your complaint.		
Were you the client of this land surveyor? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what is your relationship to this complaint?		
Your Complaint		
What does your complaint primarily concern? <input type="checkbox"/> Breach of a statute or regulation respecting the practice of land surveying <input type="checkbox"/> Breach of the Bylaws of the Association of NS Land Surveyors <input type="checkbox"/> Survey and Plan (Standards of Practice) <input type="checkbox"/> Code of Ethics <input type="checkbox"/> Other misconduct or unprofessional conduct <input type="checkbox"/> I am uncertain.		
Please note that the ANSLs cannot help with all concerns. The ANSLs cannot adjudicate a boundary dispute or provide an opinion on the location of a boundary. If you do not agree with the location of a boundary determined by a land surveyor, you should seek the opinion of another land surveyor. The ANSLs also cannot require a land surveyor to change a survey or plan. The ANSLs cannot pay you compensation, or make a land surveyor pay you compensation because of a mistake. Monetary claims must be pursued through the courts.		

Details of your complaint

(Be factual. Give a description of what has taken place and on what dates. If you like, use point form. Provide copies of all relevant documents. Please note that a copy of this complaint will be provided to the land surveyor. Use page 4 if more space is required.)

Explain what attempts you have made, if any, to resolve the problem

What would you like to see happen as a result of your complaint?

(Please note that the ANSLs cannot ordinarily intervene in fee disputes between land surveyors and their clients and cannot order a land surveyor to issue a refund or other compensation.)

Acknowledgement and signature

I have read and I understand the following:

- The Association of NS Land Surveyors will share some or all of the information and copies of documents that it receives from me and any other person with the land surveyor complained about.
- The Association of NS Land Surveyors may at its discretion talk to third parties that may have relevant information to my complaint.
- The Association of NS Land Surveyors is subject to the *Freedom of Information and Protection of Privacy Act* and as a result, information gathered by the Association of NS Land Surveyors may be disclosed, on request, to other persons whose interests are affected.

Date: _____ Signature of complainant: _____

Details of your complaint (continued)

[Empty text area for providing details of the complaint]